



Deeside Photographic Society

www.deesidephotosociety.org.uk

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Equipment loan request

To borrow club equipment please read the terms then complete and hand in this request form.

Terms of equipment loan:-

- 1. Equipment is only available to borrow when not required by club activities*
- 2. Equipment may only be borrowed by paid up club members*
- 3. All equipment loans are subject to a refundable £20 cash deposit*
- 4. Deposit will be forfeited if equipment is returned late*
- 5. Full repair costs will be charged in the event of fault or damage*
- 6. Full replacement cost at current market value will be charged in the event of total loss*
- 7. Loaned equipment used for commercial purposes will incur a hire fee at a typical rate.*

Name _____

Equipment requested _____

Date required _____ until _____

I have read and understand the loan terms.

Signed _____ Deposit £ _____

Date of loan _____ Expected date of return _____

Authorising officer _____ Position _____

Deposit held by _____

Date of equipment return _____

Damage report _____

Deposit of £ _____ Returned

Member's signature _____

Officer's signature _____